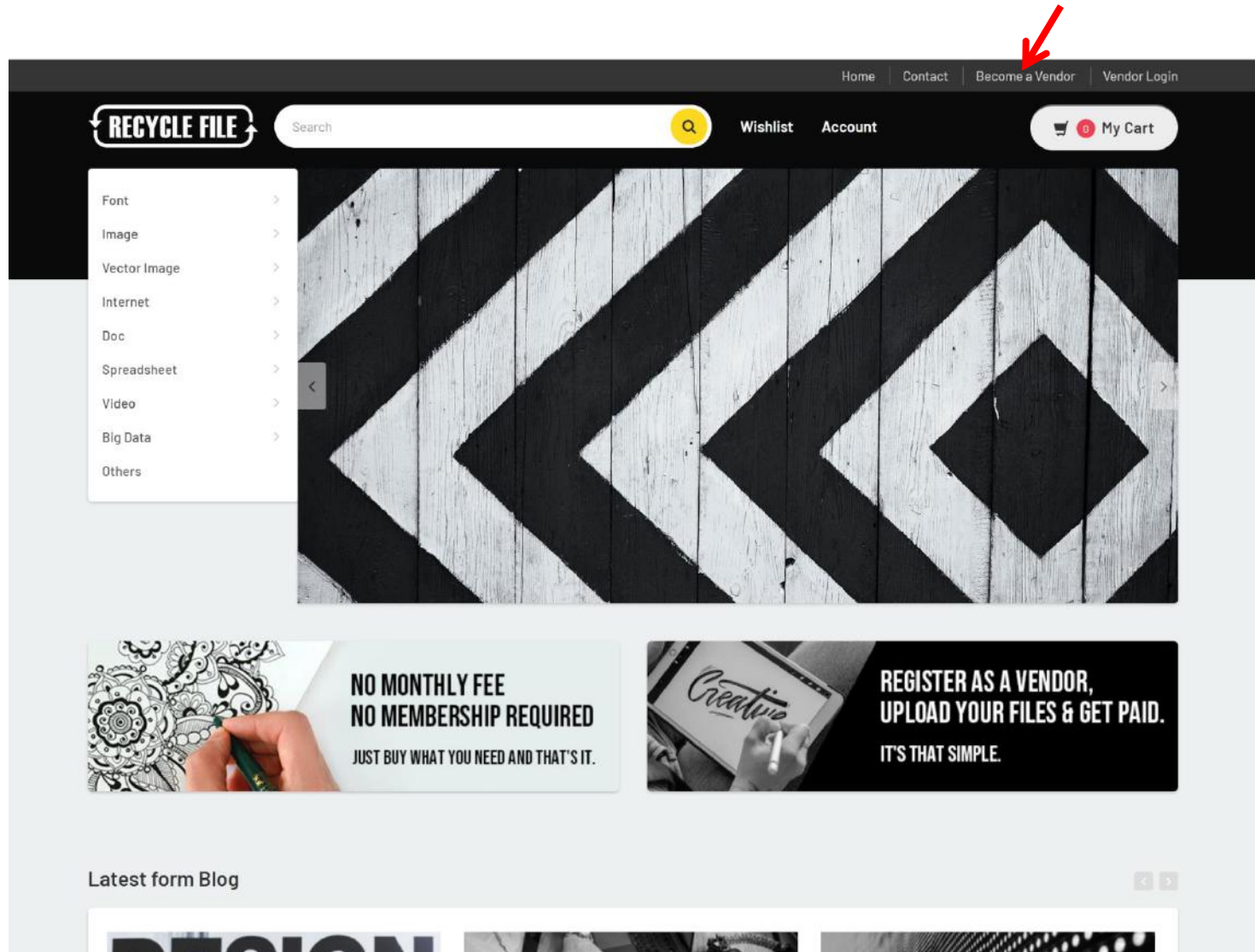




- The files can be anything you've created/originated, or else you need to have commercial right to use. The files can be images, vector images, writing, documents, spreadsheet, video and others.
- Please click **Become a Vendor** at the top of page.




- Simply type your information and register and create your account.

Home | Contact | Become a Vendor | Vendor Login

**RECYCLE FILE** Search  Wishlist Account  **0** My Cart

### Vendor Registration Form

Username \* 

Email address \*

Password \*

Terms and Conditions

[Recycle File Terms](#)

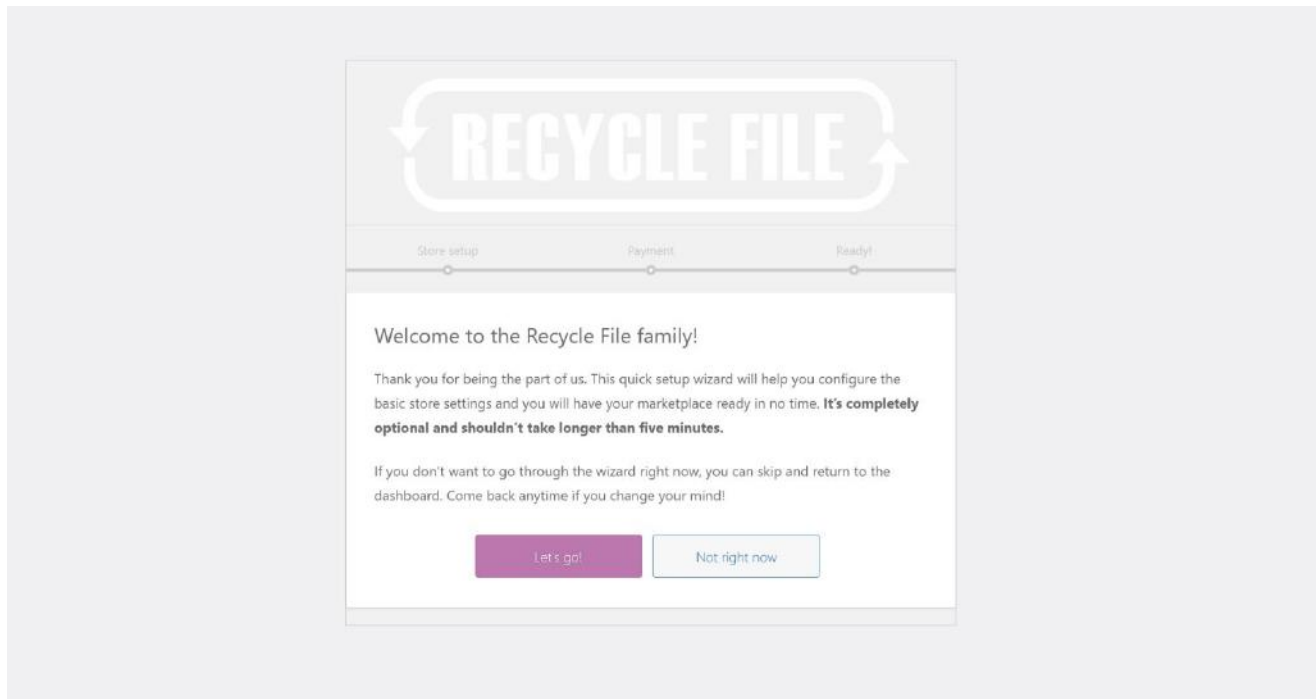
1. Recycle File is a platform that allow members to buy and sell licenses to use digital items like fonts, images, vector images, internet source files, text files, spreadsheets, video, video editing templates, big data and much, much more. On Recycle File, buyers and vendors (sellers) transact with each other directly and we provide the platform to allow the transactions to happen.

I agree the Terms and Conditions and Use Policy \*

Your personal data will be used to support your experience throughout this website, to manage access to your account, and for other purposes described in our [privacy policy](#).

**REGISTER**

- As soon as you created an account, you can see the below image. Click **Let's go** button



- Please fill in the below information of yours. The Country and State are important for tax calculation, but the detailed address and phone number is not mandatory. When you're done, click **Continue**

**RECYCLE FILE**

Store setup      Payment      Ready!

The following wizard will help you configure your store and get you started quickly.

Store Name

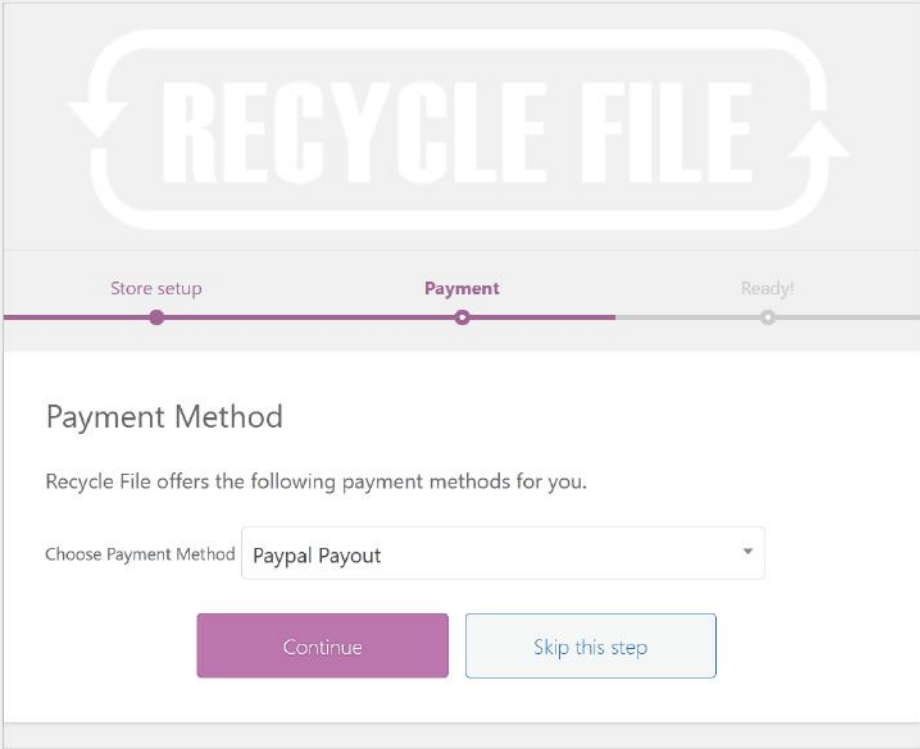
Where is your store based?  Address

Address line 2

City      State      Postcode / ZIP  
           

Phone      Timezone

- Please click **Continue** for this section.



**RECYCLE FILE**

Store setup      **Payment**      Ready!

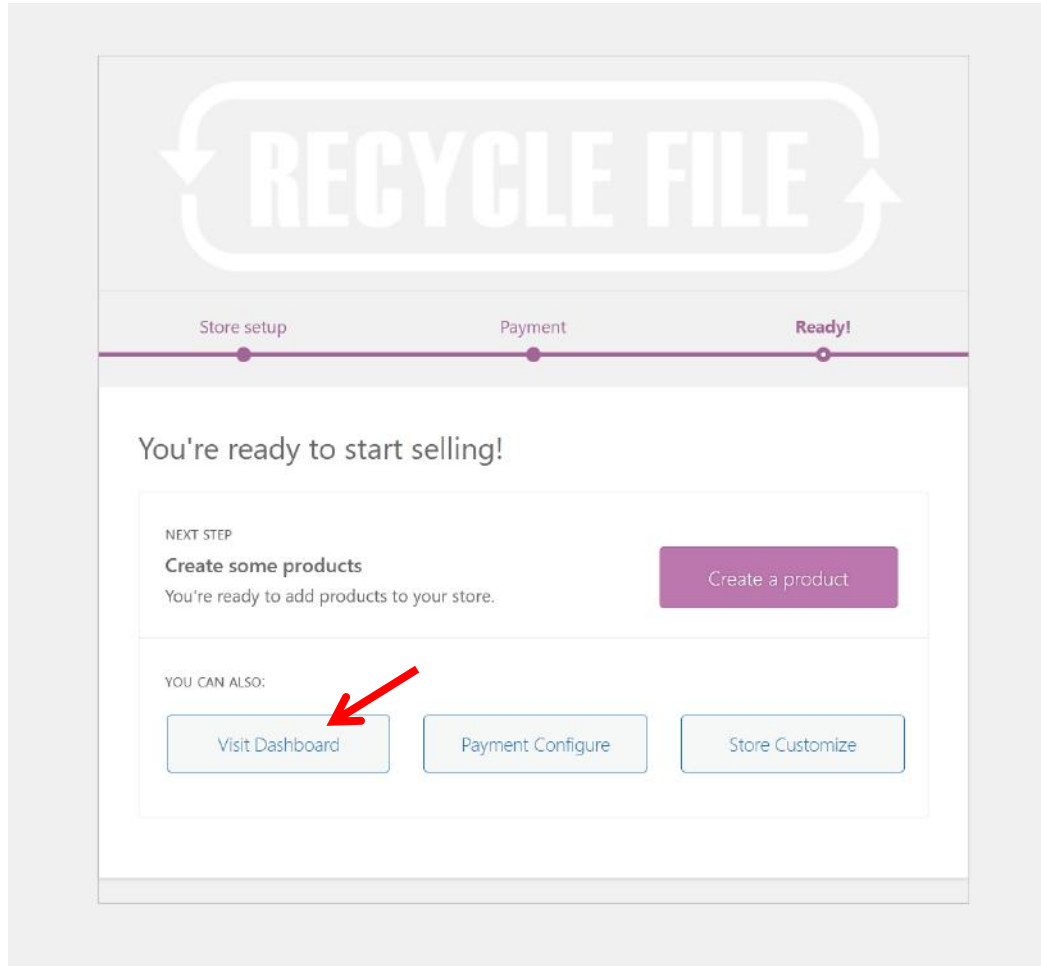
### Payment Method

Recycle File offers the following payment methods for you.

Choose Payment Method

[Continue](#)   [Skip this step](#)

- Please click **Visit Dashboard** button below.



- That's your dashboard, but nothing special here yet.
- Go to Store Settings > Store Front

The screenshot displays the RECYCLE FILE dashboard interface. At the top, there is a navigation bar with the logo and a menu icon. The main navigation sidebar on the left includes: Dashboard, Store Settings, Product Manager, Stats / Reports, Orders, Payments, Knowledgebase, and Tools. The top right navigation bar contains: My Shop, Add Product, Orders, Announcement, and a user profile icon.

The main content area is titled "Your Store Report - Last 7 days". It is divided into two primary sections:

- Key Performance Indicators:** A table showing various metrics, all with values of 0 or \$0.
 

👤	0	0
🛒	0	0
💰	\$ 0	\$ 0
👛	\$ 0	\$ 0
📦	\$ 0	\$ 0
- Store Insights:**
  - Your average order value (AOV) for this span was \$ 0
  - During this span, **no amount** has been credited to your PayPal Payout account, as commission.
  - Compare your store performance against: Last 7 days
  - Store traffic: **no prior data**
  - Received orders: **no prior data**
  - Total sales: **no prior data**
  - Your earning: **no prior data**

Below these sections are three more widgets:

- Visitors Map:** A world map showing visitor locations. It displays "No Data" and a "Last 7 days" filter.
- Transaction Details:** A blue box showing a "Withdrawable Balance" of **\$ 0.00**.
- Product Stats:** A box stating "No products Available." with an "Add Product >" link.
- Customer Questions:** A box stating "No unanswered questions found." with a "Show All Q&As >" link.

At the bottom, a "Product Sales Report" section is partially visible.

- At first, upload store logo image (300x300px) (avatar image is fine) and when you're done, Save.
- You **don't need to upload Cover Picture**.

The screenshot shows a storefront management interface. At the top, there are navigation links: 'My Shop', 'Add Product', 'Orders', and 'Announcement'. A 'Save Options' button is highlighted with a red arrow. Below the navigation, a progress bar indicates '50%' completion for adding a store image. The main area features a large gray placeholder for a cover image with the dimensions '1200 X 390'. In the bottom left corner, there is a smaller placeholder for a 'Store Logo' with dimensions '300 X 300', also indicated by a red arrow. In the bottom right corner, there is a button labeled 'Upload Cover Picture' which is crossed out with a large red 'X'. Below the main area, there is a 'General' section with a text input field for 'Store Name \*' containing the text 'zizion'.

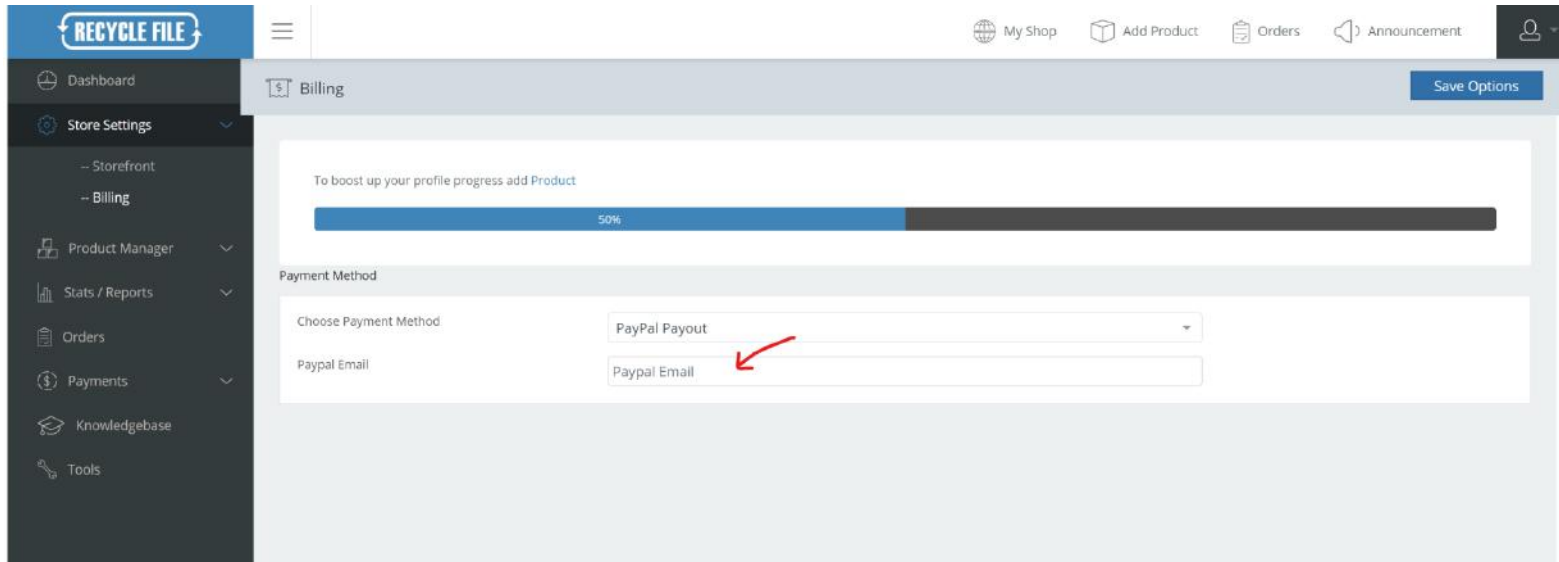


- Please fill in **Store Description**, but you don't need to fill in **Message to Buyers, etc.** Then just check the below information of yours and add your social media links if you like. When you're done, please click **Save Options** button to save.

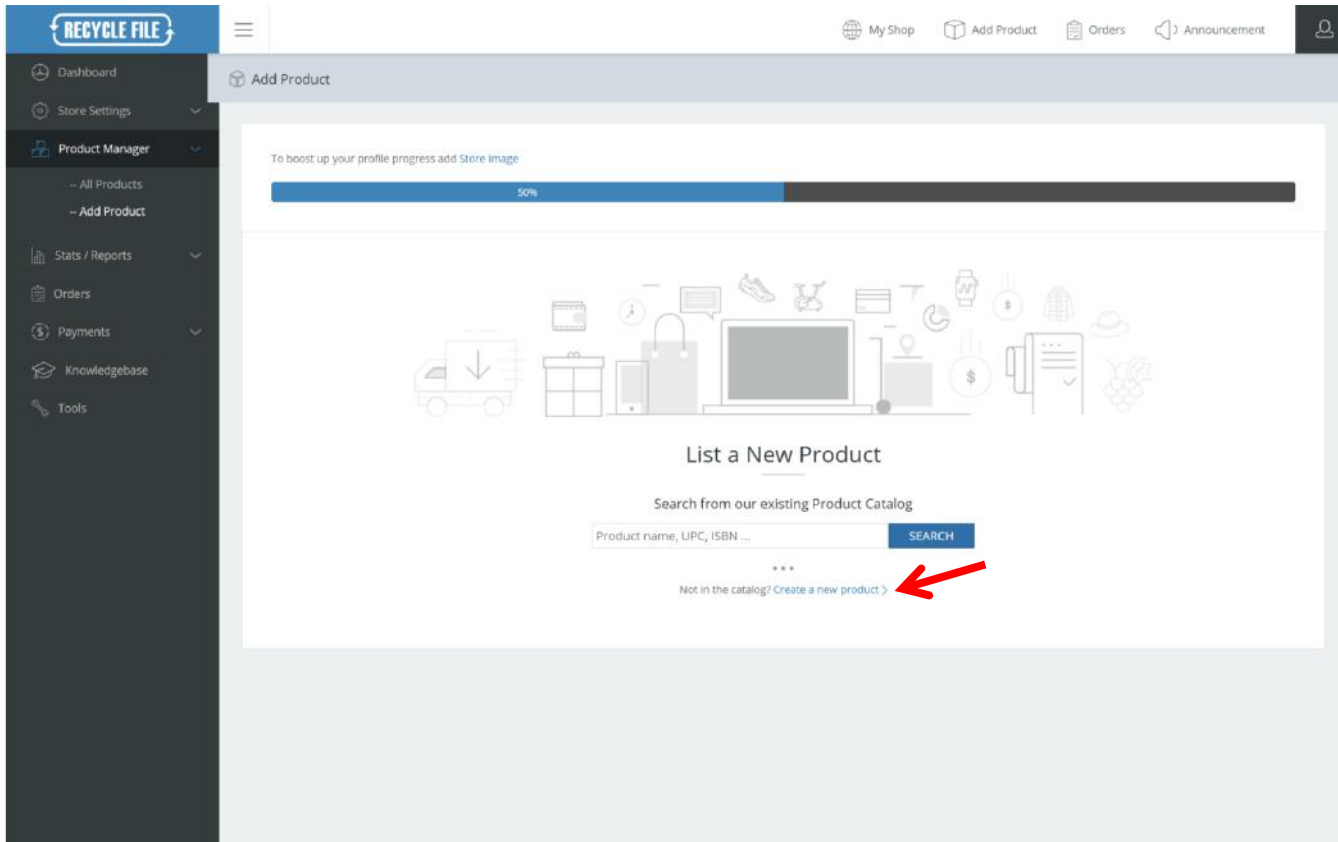
The image shows a web form for configuring a store. The form is organized into several sections:

- Store Name \***: A text input field containing "zizion".
- Store Slug \***: A text input field containing "https://recyclefile.com/vendor/zizion".
- Store Description**: A rich text editor with a toolbar (Paragraph, Bold, Italic, Underline, Bulleted List, Numbered List, Quote, Link, Unlink, Image, Video, Table) and a "Visual" / "Text" toggle. The content area is empty.
- Message to Buyers**: A rich text editor with the same toolbar and toggle as the Store Description field. The content area is empty.
- Phone**: A text input field containing "917-555-1234".
- Email \***: A text input field containing "zizion@naver.com".
- Address**: A text input field containing "41-40 Parsons Blvd.".
- Address line 2**: A text input field.
- Country**: A dropdown menu set to "United States (US)".
- City**: A dropdown menu set to "New York".
- Zip**: A text input field containing "11355".
- Timezone**: A dropdown menu set to "UTC+0".
- Store Location**: A text input field with the placeholder "Please contact your administrator to enable Google map feature."
- Social Media**: A section with five rows, each containing a social media icon and a text input field:
  - Facebook
  - Twitter
  - LinkedIn
  - YouTube
  - Instagram

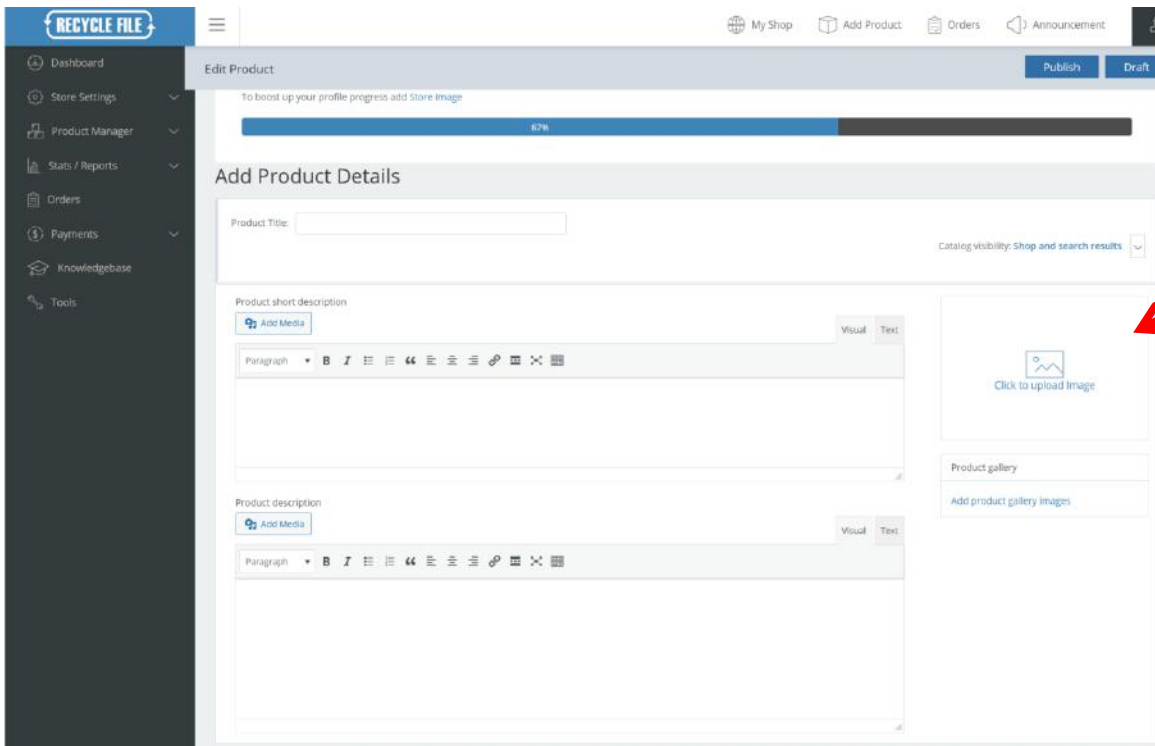
- Please click Store Settings > Billing, and type your **paypal email** to receive your payment. When you're done, Please save as well.



- Now, you have to upload your file to sell. Please Click **Product Manager > Add Product**
- Click the **Create a New Product** link.



- Please fill in **Product title, Short description and description of your file.**
- Upload captured image of your file. It does not have to be the whole part of file, but need to be recognizable to customer to check.
- The image should be rectangular and 4:3 ratio should be fine. But keep the size as low as possible. **Under 300KB or so, and smaller than (1200x900px)**
- If you want to add more images, please do so with the product gallery below.



- For your file upload, please check the **Downloadable** check box first.
- Set the price of your file. If it's not on sale, leave it blank on Sale Price.
- Click Add file button for file uploading. Click Choose file icon and upload your file.
- **The allowed file extensions are otf, ttf, gif, jpg, png, psd, eps, ai, svg, css, html. Js, json, php, ppt, pptx, doc, docx, pdf, txt, xls, xlsx, avi, mov, mp4, mpg and zip.** If you want to upload more than 1 file, please compress the files as zip file.
- When the uploading is done, please select the Product Category for the file. If your file is not belong to any of the categories, please select Others.
- At last, when you're done, please click Publish button to save and publish.

The image consists of four screenshots illustrating the steps to add a downloadable file to a product in Magento 2:

- Top-left screenshot:** Shows the 'Product Type' dropdown set to 'Simple product'. The 'Downloadable' checkbox is checked. A red arrow points to this checkbox.
- Top-right screenshot:** A close-up of the 'Add File' button and the 'Choose file' icon (an upward arrow with a document). A red arrow points to the 'Choose file' icon.
- Bottom-left screenshot:** Shows the 'Add File' button being clicked. A red arrow points to this button.
- Bottom-right screenshot:** Shows the 'Publish' button being clicked. A red arrow points to this button.

The screenshots also show various other fields in the product edit form, such as 'Regular price (€)', 'Sale price (€)', 'Downloadable files' table, 'Download limit', 'Download expiry', 'Tax status', 'Tax class', and 'Product categories'.

- After the product published, please check your Shop and product you just uploaded.
- If things are okay, then you are good to go.

The screenshot displays the Recycle File CMS interface. At the top left, there is a blue header with the 'RECYCLE FILE' logo. A dark sidebar on the left contains navigation items: Dashboard, Store Settings, Product Manager, Stats / Reports, Orders, Payments, Knowledgebase, and Tools. The main content area is titled 'Edit Product' and features 'Publish' and 'Draft' buttons. A red arrow points to the 'My Shop' icon in the top right navigation bar. Below the navigation, the 'Add Product Details' form is visible, including a 'Product Title' field, a 'Catalog visibility' dropdown set to 'Shop and search results', and two rich text editors for 'Product short description' and 'Product description'. Each editor includes an 'Add Media' button and a toolbar with options like Paragraph, Bold, Italic, and Bulleted List. On the right side, there is a 'Click to upload image' button and a 'Product gallery' section with an 'Add product gallery images' link.

EOD

Thanks!